



Drayton Minor Hockey Gate Procedures

Admission Prices:

Adults	\$5
Seniors	\$5
Students	\$2
Under 12	Free

Season's Pass - \$60 Family, \$30 Individual

Merchandise Prices:

Socks:	\$12
Hats:	\$12
Toques:	\$12

Referee Rates:

Base Rate: Varies by level - check OMHA Referee Rate Sheet

Mileage: \$0.40/km - referees will indicate amount owed

General Procedures:

1. Never leave cash box unintended
2. Arrive at least one hour before game time
3. Pre-Game Set-Up:
 - (1) Arrange with Arena Staff to get cash booth out of storage and set up in arena lobby
 - (2) Count cash (float) in the cash box and record on sheet
 - (3) Total cash in cash box, complete Drayton Minor Hockey Gate Cash Sheet and sign sheet
4. Complete Drayton Minor Hockey Game Sheet:
 - (1) Have coaches sign upon arrival
 - (2) Have referees sign if paid
5. Maintain control over cash box until relieved by next gate collector
 - (1) Refer to schedule of gate collectors for rotation
6. Post-Game:
 - (1) Remain at the gate until the end of the 1st period (or until relieved by next team's gate collector)
 - (2) Count cash (float) in the cash box and record on sheet
 - (3) Total cash in cash box, complete Drayton Minor Hockey Gate Cash Sheet and sign sheet
 - (4) Return the cash box to team's gate collection coordinator or the team's next gate collector
7. Last Game of the Day:
 - (1) Remain at the gate until the end of the first period to collect from latecomers
 - (2) Arrange with Arena Staff to put cash booth in storage

For any questions call Doug Woodburn 519-589-2251 or 519-638-3337 or Mary Miller 519-638-3324